

APPLICATION FOR EMPLOYMENT CON'T

Have you been convicted of a crime (Conviction will not necessarily disqualify an applicant from employment)? Yes No
 If yes, please list dates of offenses and dispositions.

Have you ever received any training in the United States military related to the job for which you are applying? Yes No
 If yes, please describe:

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude voluntary work which indicates race, color, gender, national origin, handicap or other protected status. Please account for all time for at least the past five years.

Employer	Dates employed From To	<u>Work Performed</u>
Address	Hourly Rate/Salary Starting Final	
Telephone(s) () _____ - _____ () _____ - _____		
Reason for Leaving	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Employer	Dates employed From To	<u>Work Performed</u>
Address	Hourly Rate/Salary Starting Final	
Telephone(s) () _____ - _____ () _____ - _____		
Reason for Leaving	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Employer	Dates employed From To	<u>Work Performed</u>
Address	Hourly Rate/Salary Starting Final	
Telephone(s) () _____ - _____ () _____ - _____		
Reason for Leaving	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION

	Elementary School	High School	Undergraduate College/University	Graduate/Professional
School Name & Location				
Years Completed	5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study				

Additional information-please complete the items below that are relevant to your ability to perform the position for which you are applying

Describe any specialized training, apprenticeship, skills & extra-curricular activities	
Describe any honors you have received	
State any additional information you feel may be helpful to us in considering your application	

Extracurricular Activities

References

Give name, address and telephone number of three references who are qualified to evaluate your capabilities and who are not related to you and are not previous employers.

1. Name	Address & Phone Number	Years Acquainted -How do you know this person?
2. Name	Address & Phone Number	Years Acquainted -How do you know this person?
3. Name	Address & Phone Number	Years Acquainted -How do you know this person?

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience. Those applying for clerical positions, please indicate typing speed and familiarity with word processing and other office equipment.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in withdrawal of an offer of employment, or if subsequent to employment, may result in dismissal.

I understand this employment application is not to be construed as a guarantee of employment. I further understand that, should I become employed, my employment with the organization does not constitute any form of contract, implied or expressed, and such employment may be terminated at will either by myself or my employer upon notice of one party to the other.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. You may use this authority to check references with former employers I have listed, unless otherwise indicated, as well as the personal references listed.

Signature of Applicant:

Print Name:

Date:

_____/_____/_____